

**COLLEGE OF TEACHER EDUCATION, BHOPAL**  
**مولاانا آزاد نیشنل اردو یونیورسٹی**  
**MAULANA AZAD NATIONAL URDU UNIVERSITY**

(A Central University established by an Act of Parliament in 1998)



Accredited 'A' Grade by NAAC

**Prof. Wadudul Haque Siddiqui**  
Principal

Ref. No.: MANUU/CTE/BPL/2016-17/ f.25/466

Date.16.03.2017

To,

.....  
.....  
.....

**Subject:** Purchase - Supply and installation of furniture at CTE Bhopal- Limited Tender Enquiry - reg.

Sir,

The University intends to procure furniture for **CTE Bhopal** of the University as per the specification mentioned below from the original manufacturer/authorized supplier/ Govt. organizations. You are requested to submit quotations in sealed envelope on a printed letter head of the firm consisting the details as per attached proforma on or before 23.03.2017 March, 2017 by 03:00 PM and the tender will be opened on the same day at 4:00 p.m. in the presence of prospective bidders.

**Limited Tender Document for the Procurement of Furniture at CTE, Bhopal**

S. No.	Particulars	Quantity required
1	<b>Students Chairs:</b> Student Classroom Chair with writing pad in Teak wood Frames, Seat Top(laminated Block Board of 24mm) 1.6x1.6 ft., Back Height 2.6 ft. safety, Height from Ground to Seat 1.6 ft. with writing Pad. Frame with support. (see Appendix D)	150
2	<b>Computer Tables:</b> 2x3,laminated particle board top and M.S. frame of 1"x1" square pipe with one tray to hold keyboard and one drawer, height of table 36"	25
3	<b>Computer chair:</b> Hydraulic Revolving Chair with cushioned seat and back, without arms	25
4	<b>Executive Chair Medium Back:</b> Hydraulic Revolving Executive Chair with cushioned seat and Back, with arms	08
5	<b>Podium:</b> Podium of size 4ft-Hight, 2ft width(front) & 1.6ft width(side) laminated with sanmica.	02
6	<b>Green Chalk Board:</b> 8x4, Clarity on Dustless Chalk, non scratchable and non bending in moisture.	08

**Terms & Conditions:**

1. Prices are to be quoted both in figures and in words. In case of a discrepancy, the rates quoted in words/ lowest will be taken as valid.
2. The bidder should be a reputed firm. OR  
The bidder should be a direct manufacturer or authorized dealer of the above item(s).

# MHK ITC CAMPUS, Rafiquia School Road, Bhopal, PIN - 462 001  
Ph & Fax: 0755- 2744515, 4251614 Website-www.manuu.ac.in, E-Mail:ctebpl@gmail.com

# M.A. #

**COLLEGE OF TEACHER EDUCATION, BHOPAL**  
**मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी**  
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3. Incomplete Bids in any respect are liable to be rejected.
4. The bid must mention the specifications as per the Annexure - 1 and to submit the sample as required by the University.
5. The quantity included in the bid can be increased or decreased at the discretion of the Competent Authority, Maulana Azad National Urdu University Hyderabad.
6. The supply of said items has to be made within a period of two weeks from the date of issue of supply order. For late supply a penalty at 0.5 % of the value of the supply will be deducted from the bill to the maximum of 10% of the value after which the order will remain cancelled. In case, the firm supplies inferior quality, the University may at its decision reject the entire material and impose penalty.
7. Item offered in the tender enquiry may be re-ordered at the same rate, terms & conditions within a period of twelve months/one year.
8. The amount quoted should include all the charges including taxes, transportation, etc.
9. All pages of the tender document are to be signed and stamped by the tendering firm and to be attached along with the bids.
10. Conditional bids are not accepted.
11. If any manufacturing defect is found till one year / warranty period from the date of supply, the firm should replace the part/item on their own cost within one week from the date of such complaint.
12. The firms registered under small scale / medium scale industries (NSIC, MSME, NCCF, Kendriya Bhandha etc.) claiming exemption for the tender cost or EMD as per GoI norms shall produce the necessary certificate for consideration.
13. The University reserves all the rights to place the order items-wise with the firm quoted L-1 rates.
14. The firms should submit Rs. 14000/- as EMD in the form of DD drawn in favour of MANUU payable at Hyderabad.
15. The L-1 firms should submit 10% as performance guarantee in the form of DD/Bank guarantee from scheduled bank drawn in favour of MANUU payable at Hyderabad which would be valid for 60 days beyond the warranty period.
16. For any query/clarification, you may contact Principal, MANUU CTE Bhopal.
17. The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
18. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and be binding on the both parties.

Sd/-  
**(Principal)**  
**CTE, Bhopal**

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**Annexure-I**

1.	Name of Firm	
2.	Details of EMD of Rs.14,000/- (exemption of EMD cost will be considered as per GoI rules on submission of documentary proof)	D.D. No. _____ dated: _____ Bank _____
3.	Details of Registration with income tax	
4.	Original Equipment Manufacturer (OEM) authorization certificate specific to this tender / authorized dealership certificate of the make / brand quoted	
5.	Signed of copy of the Tender	

**Price Schedule:**

Sl.	Material Description	Qty	Brand	Unit Price	Total (inclusive of all)
1	<b>Students Chairs:</b> Student Classroom Chair with writing pad in Teak wood Frames, Seat Top(laminated Block Board of 24mm) 1.6x1.6 ft., Back Height 2.6 ft. safety, Height from Ground to Seat	150			
2	<b>Computer Tables:</b> 2x3,laminated particle board top and M.S. frame of 1"x1" square pipe with one tray to hold keyboard and one drawer, height of table 36"	25			
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6	<b>Green Chalk Board:</b> 8x4, Clarity on Dustless Chalk, non scratchable and non bending in moisture.	08			

Place : .....

Date : .....2017

Signature of the authorized  
representative of the firm with stamp

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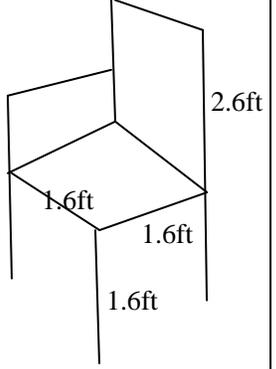
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Model of Chair

S. No.	Particulars	Quantity required
1	<b>Student Classroom Furniture:</b> Seat Top(laminated Block Board of 24mm) (ISI and HDF)1.6x1.6 ft., Back Height 2.6 ft. safety, Height from Ground to Seat 1.6 ft. with writing Pad. Frame with support (Teak Wood) as the sample given below	150
		

Sd/-  
Principal